



## **Envelope Sizes**

Envelope sizes can be confusing. Copiers, printers and MFP's are very smart devices but even they can find it challenging to print on the various sizes of envelopes we use today.

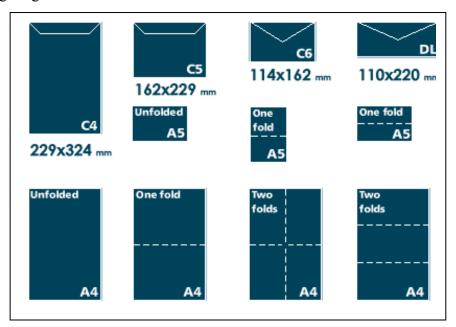
In the quest to make things "easier" the industry has adopted an international coding structure for envelope sizes. These codes have no descriptive content and many of us in the USA can be quite perplexed with them.

The trusty old #10 is no more. It is now called the "DL". The following chart should be helpful for any of us trying to navigate our way through the world of envelope sizes.

## **Envelope Sizes**

The international envelope size range has been developed to accommodate A size sheets - the range of envelope sizes is designated the 'C' series. The C series of sizes are based on a basic sheet size of 917 x 1297mm and is used for envelopes.

These C series envelope sizes are formulated to take A series paper exactly. For example, C4 for A4, C5 for A5 and C6 for A6. One of the most popular envelope sizes, DL, is however an exception to this. The DL designation is derived from the German DIN Lang, 'DIN' being the German equivalent of the ISO standard, and 'Lang' meaning long.







•	C3	324 x 458 mm	12.8 x 18.0 in
•	C4	229 x 324 mm	9.0 x 12.8 in
•	C5	162 x 229 mm	6.4 x 9.0 in
•	DL	110 x 220 mm	4.4 x 8.8 in
•	C6	114 x 162 mm	4.5 x 6.4 in
•	C7	81 x 114 mm	3.2 x 4.5 in

Ricoh Printers and MFP's print on all of these envelope sizes and more. In order to make your envelope printing experience a quick and easy process, make sure the paper tray is properly set and your application is calling for the same size.

For all of your printer, copier and MFP needs look no further than Pacific Connecteq. We offer the full line of Ricoh equipment, applications and support.

Our offices are conveniently located in Long Beach, CA. Let us know how we can be of help!

Pacific Connecteq 2740 E. Spring Street Long Beach, CA 90806

(562) 800-0260